TENDER DOCUMENT FOR CONDUCT OF “MEGA DIWALI FAIR 2016” FOR CAR PARKING ARRANGEMENTS AT ISLAND GROUND, CHENNAI – 09 FOR 20 DAYS FROM 11th OCTOBER 2016 TO 30th OCTOBER 2016

TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED,
TAMILNADU TOURISM COMPLEX,
No.2, WALLAJAH ROAD, CHENNAI - 600 002

Telephone No.25333851 to 25333854 and 25361743
Website: http://www.tamilnadutourism.org
Online Reservation: http://www.ttdconline.com
TENDER DOCUMENT FOR CONDUCT OF “MEGA DIWALI FAIR 2016” FOR CAR PARKING ARRANGEMENTS AT ISLAND GROUND, CHENNAI - 09 FOR 20 DAYS FROM 11th OCTOBER 2016 TO 30th OCTOBER 2016


DATE OF COMMENCEMENT OF SALE OF TENDER DOCUMENT : From the date of Advertisement

LAST DATE FOR SALE OF TENDER DOCUMENTS : 19.09.2016 - 5.00 P.M.


DATE & TIME OF OPENING OF TECHNICAL BID / PRICE BID : 20.09.2016 - 3.00 P.M.

PLACE OF OPENING OF TECHNICAL AND FINANCIAL BID : Tamilnadu Tourism Development Corporation Limited, Fair Administrative Office, Island Ground, (Opposite to War Memorial), Chennai – 600 009.

ADDRESS FOR COMMUNICATION : Managing Director, Tamil Nadu Development Corp. Ltd, Fair Administrative Office, Island Grounds, (Opposite to War Memorial), Chennai – 600 009.

MANAGING DIRECTOR.
TENDER DOCUMENT FOR CONDUCT OF “MEGA DIWALI FAIR 2016” FOR CAR PARKING ARRANGEMENTS AT ISLAND GROUND, CHENNAI - 09 FOR 20 DAYS FROM 11th OCTOBER 2016 TO 30th OCTOBER 2016

GENERAL CONDITIONS:-

1. Sealed tenders are invited for contract of Car Parking arrangements in “Mega Diwali Fair 2016” for 20 days from 11th October 2016 to 30th October 2016 at Island Ground, Chennai - 09.

2. Tenders in the prescribed form may be obtained from the Fair Office, Kamarajar Salai, Island Ground, Chennai - 600 009 on all days between 10.00 A.M. to 3.00 P.M. It may also be downloaded from the TTDC Website: http://www.tamilnadutourism.org and http://tenders.tn.gov.in at free of cost.

3. Tender will be on a “TWO ENVELOPE (COVER) SYSTEM”. The Envelope (Cover) should be superscribed as “Tender for Maintaining of Car Parking arrangements in Mega Diwali Fair 2016”. It should be separately and clearly mentioned as Envelope (cover) “A” and Envelope (cover) “B” on the two tender envelopes i.e. one containing A: “TECHNICAL BID” and another containing B. "FINANCIAL BID". Both the envelopes should be kept in one sealed outer envelope and that should be sent to the address given below:-

   The Managing Director,
   Tamil Nadu Tourism Development Corporation Limited,
   Fair Administrative Office,
   Island Grounds, (opposite to War Memorial)
   Chennai – 600 009.

4. Tenders having outstanding dues payable to TTDC or those tenderers black listed by the TTDC or by any other Government Department are not eligible to participate directly or indirectly in the tender.

5. Those willing to participate in the tender shall pay an Earnest Money Deposit of Rs.1,00,000/- (Rupees One Lakh only) and Performance Security Deposit of Rs. 50,000/- (Rupees Fifty Thousand only) payable by crossed Demand Draft on any one of the Nationalized Banks / Scheduled Banks having its office at Chennai. The Demand Draft should be drawn in favour of “Tamilnadu Tourism Development Corporation Limited”. No other form of Earnest Money Deposit/ performance security deposit will be accepted.
6. The tenders not in the prescribed form and Tenders received without Earnest Money Deposit and performance Security Deposit along with Technical Bid will not be accepted and the same will be summarily rejected. The TTDC also reserves the right to accept / reject any or all the tenders at any time prior to award of contract.

7. The tenderer shall compulsorily enclose a copy of the photo Identity card issued by Election Commission/ Ration Card/ PAN card/ Permanent Driving Licence / Passport for proof of residence and also 3 copies of recent passport size photograph.

8. The tenderer (Authorised signatory in the case of Company) should sign at the bottom of all the pages of tender document.

9. Tender form must be received by TTDC at the address specified not later than the time and date specified in the Tender notification. In the event of the specified date for the submission of bids being declared as holiday for TTDC, the bids will be received upto the appointed time on the next working day.

10. TTDC may, at its discretion, extend the deadline for submission of tender in which case all rights and obligations of TTDC and tenderer previously subject to the deadline will thereafter be subject to the deadline as extended.

11. During evaluation of tender document, TTDC may, at its discretion, ask the tenderer for clarification of its bid. The request for clarification and the response shall be in writing.

12. The Technical Bid and Price bid will be opened at Tamil Nadu Tourism Development Corporation Limited, Fair Administrative Office, Island Ground(opposite to War Memorial), Chennai – 09 on 20.09.2016 at 3.00 P.M. Both the Tenders will be opened in the presence of tenderers or their authorised representative who chooses to be present at that time.

13. Evaluation of tenders would be in accordance with the provisions of Tamilnadu Transparency in Tenders Act 1998 and the Tamilnadu Transparency in Tenders Rules, 2000 and amendments thereon. The technical bid will be evaluated with reference to the parameters prescribed in the technical bid Evaluation of Financial bid will be based on the maximum rate offered by tenderer. In case of discrepancy between the rate quoted in figures and words, the figures quoted in words will prevail.

14. The successful tenderer shall be intimated on his selection for the award of contract. He shall remit the amount quoted within a week from the date of receipt of award of contract, failing which his EMD and performance Security Deposit shall be forfeited. He shall also execute an agreement with TTDC Ltd., within 7 days from date of his receipt of the award.
15. Earnest Money Deposit and Performance Security Deposit of the successful tenderer shall be forfeited in the event of withdrawal of his tender before the tender validity period or in the event of the failure to execute the agreement within the specified period or to remit the fixed amount within the specified period. In addition to the forfeiture of Earnest Money Deposit, steps will be taken to blacklist the tenderer as defaulter.

16. The Earnest Money Deposit and Performance Security Deposit of unsuccessful tenderers will be refunded without interest within 30 days from the date of the Opening of the Financial Bid.

17. The amount deposited by the successful bidder as Earnest Money Deposit and Performance Security Deposit will not carry any interest.

18. The EMD of successful bidder will be adjusted towards the amount rent Payable by him immediately on intimation of award. The Performance Security Deposit shall be retained till the end of the Fair.

19. Successful tenderer will be intimated about the acceptance. Hence no enquiry in this regard need to be made.

20. The tender shall be valid for 15 days from the date of opening of Financial Bid.

21. In the event of TTDC terminating the contract for nonfulfillment of the conditions stipulated in the contract, Earnest Money Deposit and Performance Security Deposit will be forfeited.

22. The tenders submitted beyond the date and time fixed shall not be accepted. Any postal delay or loss in transit will not be responsibility of TTDC.

23. In exceptional circumstances, TTDC may solicit the tenderers consent to an extension of the period of validity. The request and the response shall be made in writing. The tender security provided shall be suitably extended. A tenderer may refuse the request without forfeiting the tender security. A tenderer granting the request is not required or permitted to modify his tender.

SIGNATURE OF TENDERER

MANAGING DIRECTOR

DATE:
TAMILNADU TOURISM DEVELOPMENT CORPORATION LIMITED, CHENNAI - 02

TECHNICAL BID - Cover “A”

ELIGIBILITY CRITERIA

a) The tenderer should have minimum two years experience in maintaining Car parking in a similar Exhibition / Events.

b) If the tenderer is sole proprietary concern he shall compulsorily enclose a copy of the photo Identity card issued by Election Commission/ PAN card / Permanent Driving Licence / Passport for proof of residence and also 3 copies of recent passport size photograph.

c) Applicants shall enclose along with the technical bid separate Demand Draft/ Banker’s Cheque for EMD of Rs.1,00,000/- (Rupees One Lakh only) and PSD of Rs.50,000/- (Rupees Fifty Thousand only) drawn in favour of TTDC, Chennai.

d) If the tenderer is a Partnership Firm, they shall submit partnership deed, partnership registration certificate and three copies of recent passport size photograph of partners.

e) The technical bids of only those tenderers who conform to the eligibility criteria prescribed above with proper documentary proof shall be qualified for opening the financial bid.

SIGNATURE OF TENDERER

MANAGING DIRECTOR

DATE:
SPECIFIC TERMS AND CONDITIONS OF THE TENDER:-

1) The minimum upset price has been fixed at Rs.3.30 lakhs (plus Service Tax). The tenderers have to quote more than the minimum upset price.

2) The successful Tenderer should fulfil the condition and obtain permission from The Corporation of Chennai-3, The Commissioner of Police, Chennai - 08 and submit the permission letter to TTDC Ltd before the commencement of the event.

3) The successful Tenderer shall pay the amount quoted after adjusting the EMD amount within one week on receipt of award. The Earnest Money Deposit & Performance Security Deposit paid by the Tenderer will not carry any interest.

4) The tenderer should execute the agreement with TTDC in Rs.100/- Non–Judicial stamp paper within 7 days from the date of receipt of award of tender.

5) The period of contract is applicable for 20 days from date of commencement of fair. In case the duration of the exhibition gets extended, the tenderer shall be bound to remit the additional fixed rent on Pro-rata basis in advance to TTDC as quoted in the financial bid.

6) The Successful bidder will be allotted the area on Rear side of the Island Ground on Mount Road side at Island Grounds, Chennai-9 (Sketch is enclosed).

7) The tenderer and his staff members are expected to interact with the general public with care and courtesy and shall not give room for any type of complaint.

8) If any of the conditions laid down by the TTDC is not complied with, the tender shall be liable to be cancelled and the tenderer shall be responsible for any loss incurred by TTDC.

9) TTDC shall not be responsible for any sort of unforeseen happenings or losses incurred due to natural calamities. There would be no provision for any concessions in such circumstances.

10) Internal Security, in the Island ground should be done by the tenderer. The Security personnel deployed should have the capacity and skill to regulate the crowd throughout the Fair period.

10) There should not be any damage to any of the Tamilnadu Tourism Development Corporation Limited’s properties in the Fair Ground. If any such damage is noticed, necessary cost for the damages will be recovered from the tenderer.
11) TTDC reserves the right of supervising compliance to the above rules and regulations at any time and at any place.

11) The tenderer shall not sub-let or sub-lease the contract awarded to him as a whole. The tenderer will be solely responsible to TTDC for any violation of the terms and conditions.

12) After the completion of Fair, the performance security deposit amount shall be returned without interest after recovering any dues if any payable by the tenderer to TTDC.

14) Unsafe, uncovered and inferior quality of electrical fittings, lights, burners etc. should not be used.

15) The tenderer should take necessary insurance coverage against Theft, Fire, vandalism, rain, earthquake and other natural calamities at their own cost. The Tamilnadu Tourism Development Corporation Limited will not be held responsible for any such loss.

16) If any of the terms and conditions are violated, either in part or in full, it will tantamount to violation of agreement between the tenderer and the TTDC warranting termination of contract and forfeiture of the amount remitted.

17) If any dispute arises between TTDC and the successful tenderer, the decision of the Managing Director, Tamilnadu Tourism Development Corporation Limited shall be final and binding.

**ALLOTMENT OF SPACE FOR CAR PARKING:**

The area to be allotted for car parking is indicated in the Lay-out enclosed.

1. Sufficient open space will be allotted for Car / Cycle / Bus parking area on Rear side (Mount road side) of the Island Ground.

2. Tenderer should display the Parking fee in five prominent places in the parking area for information to the public.


4. Tenderer shall not collect more than the rates prescribed by the Corporation of Chennai for two wheelers and four wheelers.
5. No naked lamps or cooking should be allowed anywhere near the cracker shop area. Smoking should be completely banned. Private security guards should be posted to supervise the above arrangements.

6. No tables and stalls shall be permitted at the Car Parking area as it causes hindrance to free public movement in the Car Parking area.

SIGNATURE OF TENDERER

MANAGING DIRECTOR

DATE:
OTHER GENERAL RULES AND REGULATIONS PERTAINING TO CONTRACT

a) TTDC reserves the right of accepting or rejecting the tender or take any final decision in this regard. For any disputes that might arise in this connection, the decision of the Managing Director, TTDC shall be final and binding. In case of any disputes that might arise in future shall be within the jurisdiction of Chennai Courts.

b) TTDC reserves the right, to shorten the duration of the Fair or to order immediate closure of the Fair at any time due to natural disasters or due to issues of public safety or due to decision of the Government. The decision of the TTDC shall be final in this regard.

c) The TTDC reserves the right of supervising compliance to the above rules and regulations at all times and all places.

d) The tenderer shall not be sub-let and sub-lease the contract awarded to him. The tenderer as well as the staff appointed by him shall deal with the general public with care and courtesy. No room shall be given for any disturbance or untoward incidents. The tenderer shall be solely responsible for any such untoward happenings.

e) The tenderer shall not display any banner, poster or cut-outs or wall posters at the Main Entrance (Opposite to War Memorial).

f) The Tenderer should vacate the fair site within 10 days from the closure of the Fair positively, failing which demurrage charges will be levied at the rate of Rs.25,000/- per day.

DATE: MANAGING DIRECTOR.

PLACE:

SIGNATURE OF THE TENDERER

SEAL & ADDRESS

WITNESSES: SIGNATURE & ADDRESS

1. 

2. 
TENDER DOCUMENT FOR CONDUCT OF “MEGA DIWALI FAIR 2016” FOR
CAR PARKING ARRANGEMENTS AT ISLAND GROUND, CHENNAI - 09 FOR 20 DAYS
FROM 11th OCTOBER 2016 TO 30th OCTOBER 2016

FINANCIAL BID - COVER “B”

Rent offered : Rs.

(in words )

Note:-
1) The minimum upset price is Rs.3.30 lakhs. Tenderer has to quote more
than the upset price.
2) The Financial bid shall be evaluated on the maximum rent offered to
TTDC by the tenderer.
3) Service tax at applicable rates (15% at present) on the rent offered
shall be payable by the tenderer.

SIGNATURE: MANAGING DIRECTOR
NAME:

ADDRESS OF THE TENDERER
Check-list of documents to be furnished by the Tenderer:-

At the time of submission of Tender:

1) Documentary proof of having minimum two years experience for handling Car Parking arrangements.

2) Photo Identity Card of the Tenderer issued by Election Commission / PAN Card / Permanent Driving License / Pass Port / Proof of residence.

3) Three copies of recent Pass Port size photographs of the Tenderer.

4) Attested copy of certified copies of Memorandum of Association an Articles of Association if the Tenderer is a Limited Company.

5) Attested copy of the Partnership Deed and Partnership Registration and three copies of Pass Port size photographs of the Partners to be furnished if the Tenderer is a Partnership Firm.

SIGNATURE OF TENDERER                              MANAGING DIRECTOR

DATE: